



# Brent

## Barham Park Trust Committee

**Tuesday 5 September 2023 at 10.00 am**

Conference Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Committee members will be required to attend in person.

The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)

### Membership:

#### Members:

#### Councillors:

M Butt  
Donnelly-Jackson  
Mili Patel  
Krupa Sheth  
Tatler

#### Substitute Members:

#### Councillors:

Farah  
Grah  
Knight  
Nerva

**For further information contact:** Abby Shinhmar, Governance Officer  
Tel:020 8937 2078; Email: [abby.shinhmar@brent.gov.uk](mailto:abby.shinhmar@brent.gov.uk)

For electronic copies of minutes and agendas please visit:  
[Council meetings and decision making | Brent Council](#)

## Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### \*Disclosable Pecuniary Interests:

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### \*\*Personal Interests:

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above.

# Agenda

Introductions, if appropriate.

Item	Page
<b>1 Appointment of Chair and Vice Chair for 2023-24</b>	
To appoint a Chair and Vice Chair for the new municipal year 2023-24.	
<b>2 Apologies for Absence and clarification of alternate members</b>	
For the Committee to note any apologies for absence.	
<b>3 Declarations of Interests</b>	
Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.	
<b>4 Minutes of the Previous Meeting</b>	1 - 8
To approve the minutes of the previous meeting held on Monday 5 September 2022 as a correct record.	
<b>5 Matters Arising (if any)</b>	
To consider any matters arising from the minutes of the previous meeting.	
<b>6 Barham Park Trust Annual Report and Accounts 2022/23</b>	9 - 22
This item presents the annual report for the Barham Park Trust for 2022/23. There is a statutory requirement to produce an Annual Report, including the Accounts each financial year.	
<b>Ward Affected:</b> Wembley Central	<b>Contact Officer:</b> Jekaterina Popova, Head of Finance 020 8937 1463 Jekaterina.Popova@brent.gov.uk
<b>7 Barham Park Strategic Property Review</b>	23 - 100
This report provides an update on the Barham Park Strategic Property Review, including the position regarding the restrictive covenant relating to 776-778 Harrow Road.	

**Ward Affected:** Wembley Central  
**Contact Officer:** Denish Patel, Head of Property  
020 8937 2529  
denish.patel@brent.gov.uk

**8 General Update Report** 101 - 106

To update Members on operational issues at Barham Park and on current progress on projects.

**Ward Affected:** Wembley Central  
**Contact Officer:** Leslie Williams, Project Officer  
020 8937 5628  
Leslie.Williams@brent.gov.uk

**9 Review of Alternative Administration and Governance Models** 107 - 116

In accordance with good practice recommended by the Charity Commission, this report sets out for periodic review the governance and management options available to the Barham Park Trust Committee.

**Ward Affected:** Wembley Central  
**Contact Officer:** Bianca Robinson, Senior Lawyer, Constitutional and Governance  
0208 937 1544  
Bianca.Robinson@brent.gov.uk

**10 Review of Barham Park Trust Governance Document** 117 - 258

This report sets out for review proposed updates to the Barham Park Trust Governance and Guidance Document. Primarily designed to reflect changes following organisational restructures in the council and updated guidance issued by the Charity Commission.

**Ward Affected:** Wembley Central  
**Contact Officer:** Bianca Robinson, Senior Lawyer, Constitutional and Governance  
0208 937 1544  
Bianca.Robinson@brent.gov.uk

**11 Exclusion of the Press & Public**

Agenda Item 7: Barham Park Strategic Property Review – Appendix 3 (Restrictive Covenant 776-778 Harrow Road external valuation)

This appendix is classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

## 12 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or her representative before the meeting. Any decisions taken urgently under this heading must comply with the provisions outlined in paragraph 12 and 39 of the Council's Access to Information Rules (part 2 of the Constitution).

**Date of the next meeting: To be advised, as required**



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively it will be possible to follow proceedings via the live webcast [HERE](#)